



Date  
5 June 2024

Post Office  
100 Wood Street  
London EC2V 9ER

Your Ref:

Classification:  
Public

Dear [REDACTED],

## Freedom of Information Request – FOI2024/00321

We are writing in response to your email received by Post Office Limited (**"Post Office"**) on 20 February, which has been dealt with under the terms of the Freedom of Information Act 2000 (**"FOIA"**).

In your email you have requested the information shown verbatim in bold below:

**"On behalf of the [REDACTED], and in the public interest under the freedom of information act, please could you provide the following details via email:**

**The minutes of all the quarterly review meetings throughout December 2022 – January 2024 between Henry Staunton and the business secretary Grant Shapps and business secretary Kemi Badenoch when she took up the post from February 2023."**

We can confirm that after a search of emails and records, Post Office does not hold the information you have requested.

If you are dissatisfied with the handling of this response, you do have a right to request an internal review. You can do this by writing to the address above within 40 working days of receipt of this response stating your reasons for your internal review request or alternatively, by emailing [information.rights@postoffice.co.uk](mailto:information.rights@postoffice.co.uk).

If, having requested an internal review by Post Office, you are still not satisfied with our response you also have a right of appeal to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 0303 123 1113  
[www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints)

Yours sincerely,

Information Rights Team  
[information.rights@postoffice.co.uk](mailto:information.rights@postoffice.co.uk)  
<https://corporate.postoffice.co.uk/en/governance/access-to-information/access-to-information/>

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